

Webliography – Employment

This covers resources on unemployment, where to look for jobs, career advice, writing resumes and cover letters, interviewing, dressing for success, and safety and equality in the workplace.

Unemployment

Texas Workforce Commission

A basic, links-based site intended to familiarize people with government services for the unemployed, it includes an unemployment benefits application and tutorials on applying for benefits for the state of Texas. Many materials are also provided in Spanish. The site also includes information on unemployment and how to apply for it, as well as fact sheets about unemployment.

COBRA: Consolidated Omnibus Budget Reconciliation Act

This government site explains benefits and coverage under COBRA, which is concerned with healthcare for the unemployed, with answers to frequently asked questions in English and in Spanish.

Where to Look for Jobs:

Work in Texas

This easy-to-use job database is free to register for and contains state jobs and career advice catered towards Texans.

CareerOneStop (America's Career InfoNet)

This national site acts as a powerful portal to job-seeking resources, with a variety of career tools (on topics such as finding a career, identifying skill sets, and writing resumes), information on educational opportunities, and links to further resources.

Chimby

A convenient aggregate of other job search engines for the U.S. and abroad, Chimby scans more than 400 websites of career coaches, HR experts and career counselors for the best job search advice.

Monster

This user-friendly site offers a one-stop resource for job searchers, as it includes more than 800,000 searchable job listings, along with career information and advice on topics such as salary, resume writing, interviewing and networking.

Career Advice

Careers.org

Extensive directory of links to reference resources for careers and education, sorted by topic and region.

JobStar: Career Guides

General career planning, guides for specific careers, and contact information for career centers organized by state.

O*Net Online

Comprehensive information on key attributes and characteristics of workers and occupations.

Occupational Outlook Handbook

U.S. Bureau of Labor Statistics provides a profile for careers covering the nature of the work, working conditions, employment, training, job outlook, earnings, and related occupations.

U.S. News & World Report Online: Best Careers

Profiles careers that offer strong outlooks and high job satisfaction. Other sections identify “Ahead-of-the Curve Careers,” “Overrated Careers,” “Best-Kept Secret Careers.”

Returning to Work: A Career Crossroads

Practical advice on re-entering the job market after being a stay-at-home parent

Resumes & Cover Letters

CareerLab: Cover Letter Library

Acclaimed as “the first and best cover letter samples on the Internet,” features how to write a great letter and “200 of the world's best letters.”

Google Docs—Resume Templates

Offers resume templates and free online storage of documents.

JobStar: Resumes

Essays and links for resumes and resume banks, plus sample resumes and cover letters. Also includes local job search information for California.

Riley Guide: Resumes and Cover Letters

Resume, cover letter and personal reference help, including preparing and posting online resumes.

Interviewing

Riley Guide: Interviewing

Interview preparation, what to do after the interview, and how to handle video conference interviews.

Interview Tips

The Bureau of Labor Service's simple but on-point advice for those interviewing for any type of position.

My Interview Simulator

A free online tool that offers several simulated interviews, as well as a section that goes over ways to develop your answers to common interview questions. While there's no feedback to responses, this can be a good tool for those who want to improve question response time and do not have access to live mock interviews.

Dressing for Success

Dress to Impress: A Guide [Washington State University]

Guidelines for interview attire, dress examples, dressing on a tight budget, and researching specific dress codes.

SYMS Dress to Achieve

Educates college seniors about the basics of proper dress and other interviewing techniques.

Safety and Equality in the Workplace

Employment Rights for Victims of Domestic Abuse

Includes an overview of legal protections in the workplace for victims of domestic abuse, as well as state-by-state laws, information on workplace restraining orders, etc.

Peace at Work: Protecting Victims of Domestic Violence at Work

Guidelines for establishing policies for protecting domestic violence victims in the workplace and identifying problem situations

AFL-CIO

Prominent labor union offers advice and resources for those who may be suffering from discrimination in the workplace.

Also offers a summary of the legal rights of immigrant workers.

Occupational Safety and Health Administration

Part of the Department of Labor, OSHA is in charge of ensuring a safe workplace for American workers. Site includes regulations as well as information on topics such as how to file a complaint and what whistleblower protections exist.